



This is Affidavit #1 of
Huey Lee in this case and was
made on October 7, 2026

NO. S253889
VANCOUVER REGISTRY

IN THE SUPREME COURT OF BRITISH COLUMBIA

BETWEEN

NATIONAL BANK OF CANADA

PETITIONER

AND

RUPERT MEWS LIMITED PARTNERSHIP, RUPERT MEWS GP LTD.
AND 1152846 B.C. LTD.

RESPONDENTS

A F F I D A V I T

I, **Huey Lee**, of 777 Dunsmuir Street, Vancouver, British Columbia, AFFIRM THAT:

1. I am a Senior Vice President and Partner, Turnaround and Restructuring, at KPMG Inc. ("**KPMG**"), the court-appointed receiver and manager (in such capacity, the "**Receiver**"), without security, of all of the assets, undertakings and property of the Respondents, Rupert Mews Limited Partnership, Rupert Mews GP Ltd., and 1152846 B.C. Ltd., (as defined in the Receivership Order pronounced in these proceedings on June 19, 2025), and as such, I have personal knowledge of the facts hereinafter deposed to except where stated to be on information and belief, in which case I verily believe them to be true.
2. I am one of the individuals at KPMG that has had primary carriage of this proceeding, and I am authorized to make this Affidavit on behalf of KPMG.
3. Attached hereto and marked as indicated are the following Exhibits (together, the "**Invoices**");

Exhibit	Invoice Number	Invoice Date	Amount
"A"	8006197629	July 28, 2025	\$61,145.42
"B"	8006615420	April 8, 2026	\$76,796.82
TOTAL:			\$137,942.24

4. As detailed in the Invoices, the total of the Receiver's fees and disbursements was \$131,373.56, plus GST in the amount of \$6,568.68, for a total amount of \$137,942.24.

5. The time expended by the officers and employees of the Receiver in relation to the matters which are the subject of the Invoices referenced in Exhibits "A" and "B", are detailed in the Invoices. The hours relating to the services provided by the officers and employees of the Receiver in relation to the matters dealt with in such Invoices totalled 214.10.

6. To the best of my knowledge, information and belief, the information contained in the Invoices as to:

- (a) the number of hours worked;
- (b) the nature of work performed;
- (c) the identity of the individuals who performed work; and
- (d) the rates charged for the work performed;

is true and correct in all respects.

7. The incurred fees set out in the Invoices are calculated on the basis of the hours spent by the Receiver's personnel, multiplied by the applicable standard hourly rates charged by KPMG in its insolvency practice.

8. I have reviewed the Invoices and do verily believe that:

- (a) the Receiver's professional fees and disbursements have been properly incurred and are fair and reasonable in the circumstances;
- (b) the work completed by the Receiver was delegated to the appropriate professionals in KPMG with the appropriate seniority and appropriate hourly rates;

- (c) the Receiver's fees in this matter are consistent with fees charged by other firms of a similar size for work of a similar nature and complexity in British Columbia; and
- (d) the services were performed by the Receiver in a prudent and economical manner.

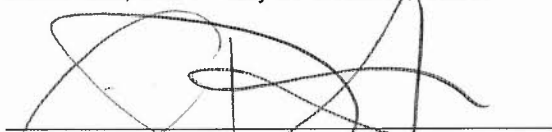
9. The details of the work carried out by the Receiver in these proceedings are set forth in the First Report of the Receiver dated October 5, 2026 (the "**Report**"). I have reviewed the Report and confirm that, to the best of my knowledge, information and belief, the work detailed therein was carried out by the Receiver, and that such work was necessary to the Receiver completing its obligations under the Receivership Order.

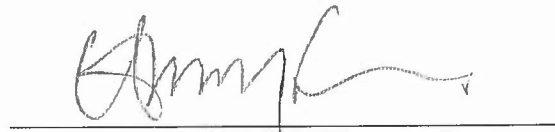
10. The total unpaid fees of the Receiver, for the period from September 1, 2025 to August 21, 2026, is approximately \$161,400 as set out in the Report.

11. I have reviewed the invoices of McCarthy Tétrault LLP ("**McCarthy**") dated and August 15, 2025, September 25, 2025, November 17, 2025, December 31, 2025, June 6, 2026, July 30, 2026, August 26, 2026 and September 29, 2026. I am satisfied that the work detailed therein was completed by McCarthy at the request of the Receiver and was necessary and appropriate in the circumstances.

12. In my experience, the fees and rates charged by McCarthy in the above-referenced invoices are consistent with those charged by other law firms for work of a similar nature and complexity in British Columbia.

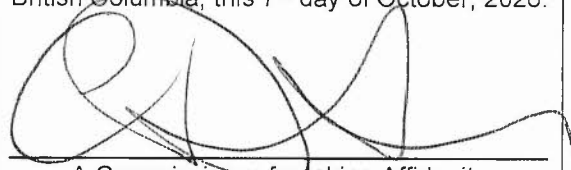
AFFIRMED BEFORE ME at the City of
Vancouver, in the Province of British
Columbia, this 7th day of October, 2026.


(A Commissioner for taking Affidavits for
British Columbia)


HUEY LEE

CHRISTINE N. DIMITROV
BARRISTER & SOLICITOR
KPMG LAW LLP
1100 - 777 DUNSMUIR STREET
VANCOUVER, BC V7Y 1K3
TELEPHONE : 604-403-5359

This is **Exhibit "A"** referred to in **Affidavit #1**
of **Huey Lee**, sworn before me at Vancouver,
British Columbia, this 7th day of October, 2026.

A handwritten signature in black ink, consisting of several loops and a long horizontal stroke extending to the right.

A Commissioner for taking Affidavits
for British Columbia

CHRISTINE N. DIMITROV

BARRISTER & SOLICITOR

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KPMG LLP
Pacific Centre
777 Dunsmuir Street, P.O. Box 10426
Vancouver, BC V7Y 1K3

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July 28, 2025

National Bank of Canada
311 - 6th Ave SW
Suite 600
Calgary, AB T2P 3H2

Invoice : 8006197629
Reference : 2002170411
Client : 1000020046
Contact : Huey Lee
Telephone : (604) 646-6398
Email : hueylee@kpmg.ca

Invoice for professional services rendered for the period June 19 - June 30, 2025 in relation to Receivership of Rupert Mews Limited Partnership et al, pursuant to the court order of the Supreme Court of British Columbia.

Our Fee
Disbursements

\$ 58,168.75 CAD
64.98

\$ 58,233.73 CAD

GST

2,911.69

Amount Due

\$ 61,145.42 CAD

Payment is due upon receipt

GST/HST Number 12236 3153 RT0001 QST Registration 1023774310 TQ0001

Client No.:
1000020046

Invoice No.:
8006197629

Amount:
\$61,145.42 CAD

Please remit payment to :

EFT/Wire Payment	Online Banking (CAD)	Cheque Payment
Beneficiary : KPMG LLP 333 Bay St., Suite 4600, Toronto, ON M5H 2S5 Bank Details : TD Canada Trust 55 King St. West, Toronto, ON M5K 1A2 Bank #: 004 Transit #: 10252 Account #: 0938281 SWIFT Code: TDOMCATTTOR	This option is available at most major financial institutions. To use this option: Navigate to Bill Payments. Search and add "KPMG LLP" as a Payee. Enter Client No. for Account Number	KPMG LLP T4348 P.O. Box 4348, Station A Toronto, ON M5W 7A6
Please e-mail Payment Details including invoice number to kpmg-ar@kpmg.ca		Include remittance advice

Please be mindful of potential invoice scams via email. If you receive an invoice or email providing payment instructions different from the above, please contact your KPMG manager/partner to validate the new instructions.

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Schedule A
Rupert Mews Limited Partnership et al.

Summary of Fees and Disbursements
for the period June 19, 2025 to June 30, 2025

	<u>Hours</u>	<u>Rate/Hour</u>	<u>Fee</u>
Partner			
Huey Lee	3.00	\$ 925.00	2,775.00
Director			
Jackie Shellon	12.20	\$ 825.00	10,065.00
Manager			
Mike Busch	43.00	\$ 625.00	26,875.00
Senior Consultant			
Ravi Rai	27.50	\$ 525.00	14,437.50
Consultant			
Rob Ovenden	1.75	\$ 425.00	743.75
Staff Technician			
Angelina Hung	7.70	\$ 425.00	3,272.50
Sub total	<u>95.15</u>		<u>58,168.75</u>
Total Fees			<u>58,168.75</u>
Expenses			<u>64.98</u>
Total Fees and Expenses			58,233.73
GST			2,911.69
TOTAL		\$	<u><u>61,145.42</u></u>



Schedule B

**Rupert Mews Limited Partnership et al.
Professional Fees Summary
For the Period: June 19 - June 30, 2025**

			Time Narratives
Name	Date	Hours	Description
Lee, Huey	6/19/2025	2.00	Day 1 preparation for receivership application. Review of taking possession, team discussion, and next steps.
Lee, Huey	6/30/2025	1.00	Review of marketing teaser, review of asset realization strategy, review of insurance matters and outstanding property taxes.
Sub Total		3.00	
Shellon, Jackie	6/19/2025	1.00	Planning call and Day 1 preparation.
Shellon, Jackie	6/19/2025	2.50	Receivership Day 1 activities, preparation for notification, attempt to contact debtor, updates to lender, and direction to team.
Shellon, Jackie	6/20/2025	1.00	Obtaining information from Lender and direction re the same to team.
Shellon, Jackie	6/21/2025	0.50	Summary of next steps to team re information received from lender and direction re property manager.
Shellon, Jackie	6/23/2025	1.70	Receivership planning activities, download and review documentation from lender, and activities to secure 1565.
Shellon, Jackie	6/24/2025	1.80	Receivership planning activities, compliance with statutory documentation, contact with previous landlord, review and comments on NSR, insurance matters, and update to lender.
Shellon, Jackie	6/25/2025	1.50	Planning on receivership activities, direction re the same, update to lender, and deal with flood in 1565.
Shellon, Jackie	6/26/2025	0.50	Receivership planning activities, tenant matters, and discussions with previous landlord.
Shellon, Jackie	6/27/2025	1.70	Receivership planning activities, budget for receivers' certificate, RFP, and property manager engagement. Discussion with legal counsel re the same.
Sub Total		12.20	
Busch, Mike	6/19/2025	6.00	Attend site, review of information, prepare documents and information for attending site, and various correspondence with property managers.
Busch, Mike	6/20/2025	8.00	Review of various previously filed Court documents, prepare bank letters and reach out to banks regarding Receivership, various correspondence with creditors, various correspondence with insurance and property management companies, review of property manager terms and prepare schedule detailing information.
Busch, Mike	6/21/2025	0.50	Correspondence regarding property manager, correspondence with insurance regarding policy update.
Busch, Mike	6/23/2025	6.50	Internal discussions, correspondence with insurance, prepare notice letter, correspondence with property manager, review of property management agreements, review of Form 87's, and attend site.
Busch, Mike	6/24/2025	5.50	Attend site, prepare various documents, various correspondence with creditors and service providers.
Busch, Mike	6/25/2025	6.50	Attend site to secure 1565 and fix water issues, various correspondence with creditors, various discussions with stakeholders, and correspondence with property management and renters.
Busch, Mike	6/26/2025	4.00	Prepare RFP memo for real estate agent, various correspondence with services providers, various correspondence with tenants, and attend various meetings and internal discussions.
Busch, Mike	6/27/2025	4.50	Prepare various schedules, various correspondence with owners, creditors, tenants, and service providers, review of amended lease agreement, and attend various meetings.
Busch, Mike	6/30/2025	1.50	Various correspondence with creditors and former investors, and various correspondence with tenants.
Sub Total		43.00	
Rai, Ravi	6/19/2025	7.50	Facilitation and execution of Receivership appointment activities, including obtaining insurance, property management, CRA notice, physical site visit and discussions with tenants, correspondence with legal counsel and debtors. Internal discussions and correspondence with M.Busch and J.Shellon re: same.
Rai, Ravi	6/20/2025	6.00	Facilitation and execution of Receivership appointment activities, including obtaining insurance, property management, CRA notice, physical site visit and discussions with tenants, correspondence with legal counsel and debtors. Internal discussions and correspondence with M.Busch and J.Shellon re: same.

Rai, Ravi	6/23/2025	4.00	Asset tracking and recording, contact tracking and reaching out to relevant parties to notify of receivership, facilitating the process of obtaining lease agreements and proof of payment of rent from tenants. Internal discussions with M.Busch and J.Shellon re: same.
Rai, Ravi	6/24/2025	5.00	Site visit to post 24 hour notice for entry to 1565 Rupert Street, drafting of Form 87s, various tasks regarding making application materials publicly available, discussions with Colliers re: appraisal and FLV. Internal discussions with M.Busch and J.Shellon.
Rai, Ravi	6/25/2025	4.00	Updates to website and notice to creditors, property manager budget and analysis, calculation of required Receiver certificates. Internal discussions with J.Shellon and M.Busch re: same.
Rai, Ravi	6/27/2025	1.00	Lease agreement analysis.
Sub Total		27.50	
Ovenden, Rob	6/24/2025	1.50	File administration - affidavits.
Ovenden, Rob	6/30/2025	0.25	File administration.
Sub Total		1.75	
Hung, Angelina	6/20/2025	2.60	Email with NBC re: set up user and online banking access. Prepare letters to request opening bank accounts. Set up estates in ascend.
Hung, Angelina	6/23/2025	1.20	Call with and gather documents and email for NBC user set up.
Hung, Angelina	6/25/2025	0.70	Attend to banking matter. Efile court order and Form 87s to OSB.
Hung, Angelina	6/26/2025	2.60	Email and call to follow up with NBC re: account set up. Arrange mailing of Form 87s. Filing and update creditors in ascend.
Hung, Angelina	6/30/2025	0.60	Attend to banking matter.
Sub Total		7.70	
TOTAL		95.15	

This is **Exhibit "B"** referred to in **Affidavit #1** of **Huey Lee**, sworn before me at Vancouver, British Columbia, this 7th day of October, 2026.

A handwritten signature in black ink, appearing to be 'C. Dimitrov', written over a horizontal line.

A Commissioner for taking Affidavits
for British Columbia

CHRISTINE N. DIMITROV
BARRISTER & SOLICITOR
KPMG LAW LLP
1100 - 777 DUNSMUIR STREET
VANCOUVER, BC V7Y 1K3
TELEPHONE : 604-403-5359

**KPMG LLP**

Pacific Centre, 777 Dunsmuir Street, P.O. Box 10426
Vancouver, BC V7Y 1K3

7

National Bank of Canada
311 - 6th Ave SW
Suite 600
Calgary, AB T2P 3H2

Date April 8, 2026
Invoice 8006615420
Reference 2002170411
Billed Party 1000020046

Invoice for professional services rendered for the period July 1 to August 31, 2025 in relation to Receivership of Rupert Mews Limited Partnership et al, pursuant to the court order of the Supreme Court of British Columbia.

Our Fee	\$	72,263.75	CAD
Technology and Support Charge		876.08	
<hr/>			
	\$	73,139.83	CAD
GST/HST: 12236 3153 RT0001		3,656.99	
<hr/>			
Amount Due	\$	76,796.82	CAD
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Payment remittance details on last page.

Schedule A
Rupert Mews Limited Partnership et al.

Summary of Fees and Disbursements
for the period of July 1 to August 31, 2025

	<u>Hours</u>	<u>Rate/Hour</u>	<u>Fee</u>
Partner			
Huey Lee	4.00	\$ 925.00	3,700.00
Director			
Jackie Shellon	6.00	\$ 825.00	4,950.00
Julie Kennedy	2.60	\$ 825.00	2,145.00
Manager			
Mike Busch	73.10	\$ 625.00	45,687.50
Senior Consultant			
Ravi Rai	16.50	\$ 525.00	8,662.50
Consultant			
Rob Ovenden	6.05	\$ 425.00	2,571.25
Staff Technician			
Angelina Hung	10.30	\$ 425.00	4,377.50
Staff Technician			
Annette Chopowick	0.40	\$ 425.00	170.00
Sub total	<u>118.95</u>		<u>72,263.75</u>
Total Fees			<u>72,263.75</u>
Expenses			<u>876.08</u>
Total Fees and Expenses			73,139.83
GST			3,656.99
TOTAL		\$	<u><u>76,796.82</u></u>



Schedule B

Rupert Mews Limited Partnership et al.
Professional Fees Summary
For the Period: July 1 - August 31, 2025

			Time Narratives
Name	Date	Hours	Description
Lee, Huey	7/3/2025	1.50	review of marketing teaser, review of asset realization strategy, review of insurance matters and outstanding property taxes
Lee, Huey	7/7/2025	1.50	review of budget, review of legal correspondence, review of broker LOIs
Lee, Huey	7/16/2025	1.00	review and comparison of proposed listing agreements
Sub Total		4.00	
Shellon, Jackie	7/7/2025	0.50	Review and approve contract with property manager
Shellon, Jackie	7/8/2025	0.50	meeting re move forward
Shellon, Jackie	7/10/2025	0.50	Update to lender; discussions with team re outstanding matters
Shellon, Jackie	7/18/2025	0.50	Update to lender; follow up with realtor for documents relating to the property; planning re next steps.
Shellon, Jackie	7/21/2025	1.00	Direction re review of transactions; RFP's; prepare for and attend call with legal counsel; review filed material re the same
Shellon, Jackie	7/22/2025	1.50	Follow up for permit; review RFP details; provide summary and recommendation; discussions re the same
Shellon, Jackie	7/23/2025	0.50	Update to team; management of outstanding items
Shellon, Jackie	7/30/2025	0.50	CBRE matters
Shellon, Jackie	7/31/2025	0.50	CBRE matters
Sub Total		6.00	
Kennedy, Julie	8/5/2025	1.00	Meet w/ J. Shellon and M. Busch re: status and next steps.
Kennedy, Julie	8/7/2025	0.60	Review legal counsel comments on listing agreement; email to M. Busch re: same.
Kennedy, Julie	8/13/2025	0.30	Review correspondence.
Kennedy, Julie	8/18/2025	0.50	Corresp w/ working group re: leasing unit; approve payment.
Kennedy, Julie	8/28/2025	0.20	Corresp w/ M. Busch re: broken appliances.
Sub Total		2.60	
Busch, Mike	7/3/2025	5.00	Attend calls with Realtors; Various correspondence with property manager; Update of Receiver's budget; Various correspondence with creditors; Various discussions with property manager and team;
Busch, Mike	7/4/2025	5.00	Collect books and records; Call with Sharam; Attend and travel to site; Attend and travel for city hall for property taxes;
Busch, Mike	7/7/2025	5.00	Correspondence with Birds Nest; correspondence with Realtors; Update of budget; Review of books and records; Prepare overview of tenants for property manager; Various correspondence with tenants;
Busch, Mike	7/8/2025	5.50	Internal discussion regarding file; Correspondence with property manager; Correspondence with a variety of realtors; Correspondence with variety of consultants; Correspondence with District of North Vancouver;
Busch, Mike	7/9/2025	2.50	Correspondence with Realtors and potential bidders;
Busch, Mike	7/10/2025	3.00	Various discussions regarding receivership operations; Various discussions with realtors and creditors; Review of certificate for National bank; Calculations on WIP and various items; Various internal correspondence;
Busch, Mike	7/11/2025	0.75	Meeting with CBRE; Various correspondence with realtors;
Busch, Mike	7/14/2025	5.00	Discuss mandate with staff and allocate items (realtor RFP); Review of Realtor RFP's Prepare correspondence comparing the real estate;
Busch, Mike	7/15/2025	3.00	Various correspondence regarding realtors; Correspondence with city of Vancouver; Discussion of Realtor queries;
Busch, Mike	7/16/2025	1.00	Discussion regarding status of file; Reach out to realtors regarding their RFP and pricing;
Busch, Mike	7/17/2025	1.50	Various correspondence with realtors; Various correspondence with
Busch, Mike	7/18/2025	1.50	Bank statements; Various internal correspondence with realtors Review of company information; Prepare letter for bank
Busch, Mike	7/21/2025	4.50	Update of realtor comparison;
Busch, Mike	7/22/2025	3.00	Update of realtor comparison; Various internal meetings and correspondence; Various meetings with realtors;

Busch, Mike	7/23/2025	1.50	Rupert Mews - Touch point; Correspondence and analysis of Realtor RFP's and new items provided;
Busch, Mike	7/24/2025	3.35	Review of model; Review of receiverships certificate; Discussion regarding realization and calculation; Calls regarding realtors and realization; Review of NBC presentation;
Busch, Mike	7/25/2025	3.00	Prepare presentation for lender; Attend meeting with lender; Various correspondence with realtors;
Busch, Mike	7/28/2025	0.80	Various correspondence with realtor regarding file; Review of billing; Various correspondence regarding admin items;
Busch, Mike	7/29/2025	2.50	Review of appraisal legal agreement;
Busch, Mike	7/30/2025	2.00	Review of legal docs; Various correspondence regarding file;
Busch, Mike	7/31/2025	2.00	Review of realtor agreements; Various correspondence;
Busch, Mike	8/5/2025	0.50	Call to discuss receivership;
Busch, Mike	8/6/2025	1.50	Various correspondence and meetings; Review of legal docs;
Busch, Mike	8/7/2025	1.00	Review of legal docs for realtor; Correspondence with lawyer; Call with CBRE;
Busch, Mike	8/11/2025	2.00	Various property management items;
Busch, Mike	8/13/2025	1.00	Various correspondence with property manager; Various correspondence with Realtor;
Busch, Mike	8/14/2025	0.30	Various communication with property management firm;
Busch, Mike	8/15/2025	2.00	Various Correspondence to real estate groups; Correspondence with property manger; Review of invoice;
Busch, Mike	8/19/2025	0.30	Various correspondence with property manager;
Busch, Mike	8/21/2025	0.60	Various correspondence with realtor; Correspondence with resident at site;
Busch, Mike	8/26/2025	1.00	Dealing with property issues; Correspondence with realtors;
Busch, Mike	8/27/2025	0.50	Various correspondence with realtors;
Busch, Mike	8/28/2025	1.00	Various property management issues and correspondence with appraiser and realtor;
Sub Total		73.10	
Rai, Ravi	7/3/2025	4.00	Review of property management agreement, call to District of North Vancouver re: property taxes, updates to receiver certificate budget, review of tenant lease agreements, and discussions with M.Busch re: same.
Rai, Ravi	7/4/2025	2.00	Preparation of bank account closure / freeze letter for TD, remittance of same. Discussions with District of North Vancouver to obtain property tax information, and summary and analysis of same.
Rai, Ravi	7/21/2025	2.00	Compilation of RFP realtor comparison analysis and discussions with M.Busch re: same.
Rai, Ravi	7/22/2025	2.00	Updates and modifications to operating budget, discussions with J. Shellon re: same. Discussions with appraisal companies and District of North Vancouver.
Rai, Ravi	7/23/2025	1.00	Further discussions and follow up with appraisal companies.
Rai, Ravi	7/24/2025	2.00	Preparation of realtor brokerage analysis deck for presentation to the National Bank of Canada.
Rai, Ravi	7/25/2025	1.00	Updates and review of real estate brokerage slide deck, discussions with M.Busch and J. Shellon re: same.
Rai, Ravi	7/28/2025	1.00	Follow up and discussions re: appraisals, discussions with J. Shellon and M.Busch re: same.
Rai, Ravi	7/31/2025	1.00	Coordination and setup of payments and disbursement vouchers.
Rai, Ravi	8/18/2025	0.50	Coordination and reconciliation of operating payments.
Sub Total		16.50	
Ovenden, Rob	7/7/2025	0.25	Global service desk conversation re: Affidavit.
Ovenden, Rob	7/11/2025	0.25	File administration - billings.
Ovenden, Rob	7/21/2025	2.00	TD & National Bank Transaction Audit
Ovenden, Rob	7/14/2025	2.00	Real estate comparison summary.
Ovenden, Rob	7/16/2025	0.75	Expand sales process description for summary.
Ovenden, Rob	8/15/2025	0.50	File administration
Ovenden, Rob	8/20/2025	0.30	File administration.
Sub Total		6.05	
Hung, Angelina	7/3/2025	1.60	Follow up and review forms with NBC. Prepare affidavit of mailing of Form 87 and efile the same to OSB.
Hung, Angelina	7/7/2025	0.20	Attend to banking matter.
Hung, Angelina	7/9/2025	0.10	Follow up with NBC re set up.
Hung, Angelina	7/10/2025	0.90	Call with NBC , email follow up and review banking forms.
Hung, Angelina	7/14/2025	0.20	Attend to banking matter.
Hung, Angelina	7/15/2025	1.50	Attend to banking matter, email with NBC. Set up bank account in ascend, prepare deposit slip and attend at bank.
Hung, Angelina	7/16/2025	0.10	Attend to banking matter.
Hung, Angelina	7/17/2025	0.50	Call with NBC re: online banking set up.

Hung, Angelina	7/21/2025	0.20	Attend to banking matter.
Hung, Angelina	7/22/2025	0.70	Attend to banking matter, and call with NBC.
Hung, Angelina	7/23/2025	0.10	Email with NBC.
Hung, Angelina	7/24/2025	0.20	Attend to banking matter.
Hung, Angelina	7/28/2025	0.70	Attend to banking matter. Post receipt in ascend.
Hung, Angelina	7/31/2025	1.50	Prepare cheque payments and send for approval.
Hung, Angelina	8/5/2025	0.50	Finalize payments and arrange mail of cheques.
Hung, Angelina	8/6/2025	0.20	Attend to banking matter.
Hung, Angelina	8/15/2025	0.60	Attend to banking matter.
Hung, Angelina	8/18/2025	0.40	Prepare cheque disbursement and send for approval.
Hung, Angelina	8/19/2025	0.10	Arrange mail of cheque payment.
Sub Total		10.30	
Chopowick, Annette	7/3/2025	0.20	Commission affidavits of mailing for each estate.
Chopowick, Annette	8/5/2025	0.10	Finalize / print cheques
Chopowick, Annette	8/18/2025	0.10	Finalize / print cheque; scan and email copy to A Hung
Sub Total		0.40	
TOTAL		118.95	